

University Resources Policy

Division: Finance and Management
Responsible Office: Human Resources

Date Established: 01/01/2009
Date Last Revised: 04/24/2026
Date Posted to Library: 04/01/2016

POLICY SUMMARY

This policy describes the permissible and impermissible use of University Resources.

POLICY STATEMENT

SUNY Buffalo State (university) resources, including equipment, supplies, tools, services, and facilities, shall be used for official university business only. Use of SUNY Buffalo State resources for commercial purposes or for personal gain is prohibited. Any loan of university property, other than library materials, to any party for personal use is prohibited.

APPLICABILITY

This policy applies to all SUNY Buffalo State employees and/or non-employees who may be authorized to use university resources.

RELATED PROCEDURES

[Loan of University Property Form](#)

CONTACT INFORMATION

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APPROVAL

Prior to 2016

REVISION HISTORY

Date of change: 04/16/2026

Brief description of edit: Reformatted to ADA Accessible Template

Date of change: 03/27/2015

Brief description of edit: Adapted to standard template